



**Examination Cell**

Ref. No. PCE/Estt/2025-26/ C3

Date: 24-07-2025

**OFFICE ORDER**

**Subject: Examination Grievance Redressal Committee (GRC)**

A Grievance Redressal Committee is constituted by the Chairman of Examination Committee from Academic Session 2025-2026 which shall draw the powers from Chairman of Examination Committee.

The Committee is as follow.

S.N.	Name	Department	Designation
1	Dr. Mrs. S.N.Rao	Dean (Academics)	Chairperson
2	Dr. Mrs .M.P.Joshi	Dean, First Year	Member
3	Dr. Mrs. R.A.Keswani	Electrical Engg	Member

**Duties and Responsibilities of GRC includes but not limited to the following.**

- I. The Grievance Redressal Committee (GRC) shall remain present on a date, time & place fixed for the meeting by CoE and shall investigate the grievances of the students regarding the evaluation of answer books/improper posting/entry of marks in the software.
- II. The CoE shall place all grievance cases before the GRC for investigation. The GRC shall scrutinize these grievances
- III. Grievances shall be verified from the original records available with office of CoE/ HOD/ Faculty.
- IV. For the cases of undervaluation GRC should suggest name of valuer from the panel/ external expert for valuation. As per guidelines GRC should recommend the change or no change in marks
- V. After verification GRC shall put their re-commendatory remark on each grievance case and submit the same along with consolidated report, to EC.
- VI. Approved recommendations will be notified by CoE on behalf of Examination Committee.
- VII. The tenure of the committee shall be two years.

(Dr. S. A. Dhale)  
Principal

Copy to: Vice Principal Registrar/ All Deans/COE/DY.COE/All HOD/Librarian **Priyadarshini College of Engg.**  
Nagpur